

Corporate Project Dashboard Quarter 2 - Sept 2013						
RAG rating criteria for Programmes/Projects						
Key Criteria	- Project or Programme is running to time against key milestones and plans - The projected cost is still unchanged from that originally budgeted or the agreed revised budget - The scope is still as agreed by the project /programme board - The business benefits are on course to be realised in line with planned realisation criteria and agreed tolerance levels - The RAG rating reflects the assessment that the key risks to the project or programme are managed and mitigated, and the business benefits tracked monitored and managed to ensure that the expected business benefits are realised					
	23	Green	All key criteria (Time, Cost, Scope and Benefits) will be achieved. Risks are being managed			
	27	Amber/ Green	One of the key criteria cannot be delivered within tolerance; project risks are being managed			
	12	Amber/ Red	Two or Three of the key criteria cannot be delivered within tolerance. Risks need to be escalated			
	0	Red	All four key criteria cannot be delivered without further significant intervention (Consider whether the project should continue). Risks need to be escalated.			
3		Project / Programme closed / historically not reported on the dashboard				
1. Delivery of the Local Investment Plan						
	Name	Sponsor	PM	Q1	Q2	Highlight Report Received
1.1	Delivery of the Local Investment Plan (current)	D Hill	J Entwistle	Green	Amber/ Green	Overall whilst most project delivery is on track there have been recent slippages in programmes for housing delivery most notably affecting the Western Expansion Area and CMK which has resulted in a downward revision of the anticipated housing completion target for 2013/14, which also has an impact on the longer term housing trajectory.
1.2	Eastern Expansion Area	N Fenwick	J Entwistle	Green	Green	Broughton Gate: circa 1,300 housing completions (out of circa 1,500). Two remaining parcels in south of site to be developed. Open space transfer to MKC now progressing following significant delay. Brooklands: circa 225 housing completions to date, primary school 1 (including extension) and phase 1 open space complete. Consideration of reserved matters planning applications or pre-application discussions underway for around 600 units. Brooklands City Street Phase 2 underway to enable the development of the second of the primary schools and the first phase of the Secondary school. Magna Park (Nova); John Lewis, River Island and AG Barr (Im Bru) already on site. Second John Lewis warehouse due to commence imminently.
1.3	Western Expansion Area	N Fenwick	J Entwistle	Green	Amber/ Green	Ecological and archaeological investigation and mitigation works still progressing across both Area 10 and Area 11. Tenders returned on phase 1 infrastructure works and award planned in next month however start on site (Area 10) not now anticipated until early of 2014. Discussions ongoing between lead developer and MKC regarding the collaboration agreement. Decision by MKC requested from lead developer to enable requisition orders to all utilities suppliers but collaboration agreement still under negotiation.
1.4	CMK	N Fenwick	J Entwistle	Green	Amber/ Green	Business Neighbourhood Plan: submitted to MKC and next step is independent examination. 2 referendums (1 for businesses and 1 for residents) anticipated in Jan/ Feb 2014.
1.5	Strategic Land Allocation	N Fenwick	J Entwistle	Green	Green	The Development Framework is out to consultation until end September. The consultation has raised a number of highway issues that will need to be resolved. Eagle Farm North (Employment) application deferred by Development Control Committee due to prematurity (in advance of Development Framework).
2. Children & Families						
Education, Effectiveness & Participation						
2.1	School Capital Programme	G Tolley	M Dolling	Green	Green	6 schemes providing an eventual 795 additional school places were handed over in September 2013. All schemes delivered on time and to budget.
2.2	Two Year Old Early Education Entitlement	M Bracey	M Darbyshire	Amber/ Green	Amber/ Green	Project delivery continues. Current focus on responding to data being provided by Department Work & Pensions and on communication activity to raise awareness of entitlement.
Integrated Support and Social Care						
2.3	Adoption reform	Nikki Rayner			Green	Project Documentation to be quality assured by the Children and Families Senior Leadership Team 23.10.13. The workstreams are currently on track, but there has been a delay over the Summer period in capturing this in formal project format/arrangements (now addressed).
2.4	MK MASH (Multi Agency Safeguarding Hub)	Nikki Rayner			Green	Project start document completed, agreed by chief constable and endorsed by partner agency operational representatives. Operational work progressing well. 1st Strategic Board 18.11.13. Risk management workshop to be held in early November. Planned implementation Autumn 2014.

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Community Facilities Unit							
2.5	Broughton Pavilion	P Sanders	J Dewick	Green	Green	Project operational and in defects. Outstanding items on playing field/landscaping and some fit out to be purchased. Centre is being well used by local people.	no
2.6	CMK Community Sports Facility including Synthetic Turf Pitch (STP)	P Sanders	J Dewick	Amber/ Green	Amber/ Green	Further options appraisal undertaken and additional stakeholder meeting to be held. Report going to Cabinet in the Autumn on project to proceed.	no
3. Planning & Strategic Transport Group							
3.1	Local Investment Plan (LIP) REVISION 2011-15 (Proposed Updated LIP)	N Jones	J Entwistle	Amber/ Green	Green	The summer consultation on the draft Local Investment Plan closed in early September. The final version of the document, taking into account the consultation responses, will be considered by Cabinet in October.	no
3.2	Digital Infrastructure Strategy (Broadband)	N Fenwick	M Smith	Green	Green	BDUK contract let to BT 30th August 2013. Work now progressing to establish the joint implementation team with BT. Latest planning iteration being developed by BT however, this won't affect the anticipated 97% rollout in MK Borough. Take up in MK now 4th highest in UK and highest in a non-metropolitan area. Aim is now to be first area to achieve 50% take up in UK.	yes
3.3	Plan:MK N Fenwick	N Fenwick	B Wilson	Green	Green	Progress being made on key evidence. Revised SHMA draft to be received from consultants. Work has begun on drafting a brief for a new Employment Land Review, anticipated to be tendered in October/November. Date set for first Core Strategy Review Group in October when process and timetable for document production will be discussed. First board meeting to be arranged ahead of the Review Group. Some concerns regarding the proposed end date for the project, which will need to be discussed with the board.	no
3.4	New MK City Centre Business Neighbourhood Plan	N Fenwick	B Wilson		Amber/ Green	Publicity period on submitted plan closed on 18 September. Examiner has been appointed and work ongoing with MKC colleagues to prepare for the business and residential referendums.	no
3.5	New Site Allocation Plan N Fenwick	N Fenwick	B Wilson		Green	First board meeting held at the end of August. Parameters of the document discussed. Draft Issues and Options Paper to be reviewed by the board in September. Sustainability Appraisal Scoping Report currently out to consultation. Anticipate discussion regarding the process and timetable for production at Core Strategy Review Group in October. Need to be aware of the relationship of the document with Neighbourhood Plans (e.g. in Newport Pagnell) and the implications this may have on the project moving forward.	yes
3.6	Bletchley Conservation Partnership Scheme	N Fenwick	S Peart	Amber/ Green	Amber/ Green	Final round of grant projects running behind anticipated timescales, however this presents no significant risks to the project. Other criteria on target. Officers continuing to work with Bletchley Park Trust and English Heritage to finalise remaining projects / grant quantities	yes
3.7	Planning Obligations Policy Review	N Fenwick	P Van Geete	Amber/ Green	Amber/ Red	The Council is still awaiting a decision by Government on whether to postpone the date when the restriction on pooling S106 contributions comes into force (the Council strongly supports a delay.) During the quarter, the Council's position on the Community Infrastructure Levy was discussed at meetings with civil servants from the Cabinet Office and the issue was raised at a meeting with Nick Boles MP.	no
3.8	Strategic Land Allocation Development Framework	N Fenwick		Amber/ Green	Green	Consultation on the Revised SLA Development Framework closed on the 25th September. The consultation has raised a number of highway issues that will need to be resolved. A Cabinet report is being prepared for 16 October to approve revisions and adopt the Development Framework as an Supplementary Planning Document.	no
3.9	Wolverton Agora	N Fenwick	P Hammond	Green	Green	Responses to the draft Development Brief consultation which closed in Q1 and consequential proposed changes to the Brief were considered by Cabinet on 4th September 2013. Cabinet agreed the changes proposed and adoption of the Dev Brief as Supplementary Planning Document (SPD). The call-in period passed without any request for a review of the decision which enables formal adoption of the SPD. In the next quarter emphasis will shift from policy to delivery; in particular, the development partner procurement and compulsory purchase order processes. A Project Board meeting is scheduled for October. It should be noted that there has been slippage in the Neighbourhood Plan process. As a consequence, a referendum on the Neighbourhood Plan is now unlikely to take place until spring 2014, at the earliest. This slippage might have implications for the timing of MKC's developer procurement process.	no

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Passenger Transport & Smarter Choices							
3.10	Better Bus Area Fund	B Matthews	A Coleman	Green	Green	"Get on Board" third phase of household delivery of travel packs is under way, and business engagement is continuing. The wayfinding and interchange elements progress with detailed design of proposals following initial consultation with resident groups in the four target estates.	yes
3.11	Real Time Passenger Information (RTPI)	B Matthews	A Coleman	Green	Green	Following completion of first phase of project, second phase is now underway. Real time bus information is now available on the web and by mobile phone has been completed. The remainder of the second phase including cross boundary service information, audio announcements at the existing on street displays and on-bus audio-visual displays on Arriva buses, provision of additional shelter displays at key locations, is being developed.	yes
3.12	Green Bus Fund (Electric Bus Project)	B Matthews	A Coleman	Green	Amber/ Green	Progress being made by the partners in line with the programme set out by eFIS, but technical issues with the integration of systems on the buses mean that the launch date has been postponed from mid-September until late autumn.	yes
4. Public Realm							
Highways Infrastructure							
4.1	Bridge Programme	R Kingsley	S Chaundy	Green	Amber/ Green	Riverside Meadow Footbridge opened to the public 29 August, official opening ceremony 19 Sept. The additional works costs will be within the project budget. H6 Canal Bridge commenced 1 July, due to complete on programme 4 October. Additional works costs being discussed with contractor. Bridge Approach Barriers Phase 1 programme received to start 1 Oct for completion 18 Oct. Phase 2 works prioritised. Lavendon, Olney Road Culvert replacement commenced 8 July, due to complete 23 October. Haversham Floodspan Bridges commenced 1 July and was due to complete end of August however there have been numerous unforeseen works that have delayed completion - the work is now due to complete at the end of Oct. Problems have been due to poor condition of BT ducts and the discovery of a concrete road/kerbs buried under the surfacing. Still waiting for the contractors estimates to determine the budget impact. Footpath 23 quotation documents completed and sent out on in-tend. Quotation being evaluated. Work due to commence Nov after Internal Drainage Board Consent. The uncertainty over the additional costs for Haversham/H6 Canal Bridge and Lavendon results in a Amber-Green for this quarter	yes
Traffic Management & Road Safety							
4.2	Traffic Management & Road Safety	R Kingsley	A Jackman	Amber/ Green	Amber/ Green	Design work proceeding and consultation on schemes on-going. First phase grid road sign replacement scheme out to tender in September. Junction at Queen Eleanor Street and High Street now completed.	no
Major Projects							
4.3	Wolverton Station - Phase 1	J Pryor	A Jackman	Green	Green	Scheme complete on site. Limited number of remedials to building outstanding prior to final handover in October 2013. Resolution of Council's claim against SKM/Mouchel over drainage works still outstanding (no change in period).	no
4.4	Wolverton Station - Phase 2 (Car Park & Drainage)	R Kingsley	A Jackman	Green	Green	Scheme complete on site. No outstanding issues. Final handover of phase two works to Network Rail and discharge of council from the scheme due in June 2014 which should mark project completion (no change in period)	no
4.5	New A421 Kingston Roundabout	B Matthews	C Jarman		Green	Approval to appoint design consultants agreed by CPC (3/09/13). PM appointed to role and delivery programme being established. Scheme to be delivered in combination with A421 dualling	no
4.6	New A421 (Dualling Fen towards MK Boarder)	B Matthews	C Jarman		Green	Approval to appoint design consultants agreed by CPC (3/09/13). PM appointed to role and delivery programme being established. Scheme to be delivered in combination with Kingston roundabout.	no
New Infrastructure Investment Programme							
4.7		R Kingsley			Green	Footways: Works are all planned, delivered to schedule and within budget. More schemes are being generated for release under phase 2 procurement. Super Redways: The placement of a new Clerk of Works has enabled the routes to be surveyed and anticipate generation of quantities and contractor starting mid November 2013. A5130 Redway is being dealt with separately due to the Ecology issues (newts and Bats). This work may be delayed.	no
4.8	Bradwell Abbey Heritage Site Improvement Programme	Andy Hudson	Kate Davidson	Green	Amber/ Red	Following detailed development work from appointed consultants the costs to deliver the project have increased to a level where additional funding support is required. As a result the submission of the round 2 Heritage Lottery Fund application has been delayed until March 2014.	no

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5. Corporate Core							
5.1	Local Land & Property Gazetteer (LLPG)	G Snelson	B Errington	Amber/ Green	Green	Revs & Bens have successfully loaded the matched LLPG UPRNs into their live system. There are now 4 289 addresses that still need to be matched with the LLPG. This work was undertaken on the weekend of the 14th September but was only partially successful. Work is programmed to continue weekend of 21st September. If all works OK R&B will apply LLPG address updates to the R&B system on a monthly basis.	no
5.2	Low Carbon Living Programme	G Snelson	N Allen	Amber/ Green	Amber/ Green	Works continue with numerous projects under the Low Carbon Living Programme, ongoing Saix projects and initiatives under the Green Deal including the two Community Interest Companies which MKC have a stake in. The Green Deal Together CIC (GDT) has achieved its accreditation from DECC and is preparing a launch date for early 2014. The DECC project, Pioneer Places, undertaken with the National Energy Foundation (NEF) taking the lead role in promoting the Green Deal throughout Milton Keynes is nearing completion and the outcomes of this project have been dovetailed into the GDT project plan. Under the European Regional Development Fund (ERDF) the Re:Start Local scheme to encourage local businesses to become part of the local supply chain is continuing and MKC are working alongside the NEF. The Imagine project, funded by the EU, held the recent steering group meeting here in MK. This was a very successful event with the Mayor and Leader of the Council speaking at separate sessions.	no
6. Finance, HR and Governance							
6.1	Pay and Reward	T Hannam	C Stanton	Amber/ Green	Amber/ Green	Response from GMB received and no major issues raised. Further info sought re specific grade split and request to share agreement with academies. Seeking meeting with all parties during the following week. JNCE and JNC re-scheduled for 7 October to enable discussions to take place re any issues arising. Engagement Steering Group has met twice with useful discussions to shape process. Manager and staff briefings being organised through September/October, each with CLT presence. Briefings for Heads complete (senior management present) with staff briefings at schools being arranged. Individual meetings with Heads to share outcomes ongoing. Drafting of notification documents, including handbook, underway. Need to ensure all arrangements in place for ballot to go ahead in December - this will be done over the next few weeks.	yes
7. Resources: Public Access							
7.1	Western Expansion Area (Sale of Land & Infrastructure)	P Mellor	K Monkton	Amber/ Red	Amber/ Red	Meeting between MKDP Independent Chair and Gallaghers was held 23 July 2013 to seek to align both parties' interests and a revised proposal for joint working is anticipated from Gallaghers in September. Details not yet provided. Previous promise of infrastructure cost details not sent through so far and has been chased.	yes
7.2	Virtualisation Phase II	P Mellor	H Lewis	Amber/ Green	Amber/ Green	The roll-out of terminals has commenced, with some 500 now in use and, there is a growing number of requests for implementation from new departments. Resources have been released to increase the strength of the roll-out team for a six week period. The incorporation of the old technical platform into the new is in progress.	yes
7.3	Corporate Information Management & Document Archiving Solutions (CIMDAS)	P Mellor	P Steptoe	Amber/ Red	Amber/ Green	The EDRMS programme has been renamed to recognise and reflect the change in approach: Corporate Information Management & Document Archiving Solutions (CIMDAS). The programme will provide IT systems to enable and support the business in its ownership and management of its information. Supporting the Corporate goal of reducing the Council's accommodation costs by 40%. 4 projects have been initiated: 1. Centralised Scanning of Mail – Feasibility Study 2. Electronic Archiving Capability 3. Info@Work Fit for Purpose 4. CIMDAS Rollout into service areas Future rollouts will focus on: · Migrating paper files stored onsite, onto an electronic/online system, with retention and deletion criteria. · Ensure information is stored in a robust and controlled environment, compliant with data legislation. Further resources are currently being recruited for this programme.	yes

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8. Adult Social Care & Health							
8.1	Adult Social Care Systems Improvement (including Framework Phase 2)	L Scott	S Gonsalves	Amber/ Green	Amber/ Red	New Government reporting requirements to be implemented by 2014/15 have significant risks in terms of coding for the financial return.	no
9. Housing & Community							
9.1	Housing Capital Programme	J Reed	A Hodson-Curran	Amber/ Green	Amber/ Green	Continuing to monitor & review risks associated with the Programme. Budget monitoring & Procurement regular agenda items at Building Services Operational Management Group meetings.	yes
9.2	Neighbourhood Plan for the Lakes Estate ("Front Runner")	J Reed	J Philips	Amber/ Red	Amber/ Green	Bletchley and Fenny Stratford Town Council have now appointed consultants, David Locke Associates, to write their Neighbourhood Plan. Discussions between David Locke Associates and MKC have already taken place.	no
9.3	Regeneration Strategy	J Reed	K Eames	Amber/ Green	Green	The data review for the strategy has started. Early results will be used to inform an officer group that will be brought together in Oct to draft RMK vision, priorities and objectives. All to be taken to the RegenerationMK CAG in November for consideration by Groups over Christmas.	no
9.4	Rent Collection and Income Management Project	L Ellen	M Carter	Amber/ Green		Project was closed in July 2013. Project closure paperwork being finalised. Tasks 85% completed. A new project is being created and will be added to the dashboard, once documentation is approved at the first board meeting in September. Work during August has focussed on preparing for the restructure within Housing Management.	n/a

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Organisational Transformation Programme							
Strand 1 - Public Access							
1.1	Public Access Transformation	L Bull / T Hannam	P Mellor	Amber/ Green	Amber/ Red	There are currently delays across the re-design and technology strands of the programme which may impact on programme timescales and costs. Initial findings of Revenues and Benefits Review have identified good service improvement opportunities. Phase 3 of the service re-design work is behind schedule due to additional shadowing and rescheduling of redesign workshops for Revenues and Benefits, Housing Repairs, Elections and Planning Advice are on track. The IT project is currently behind planned timeframes though work is in place to improve this position.	
Strand 2 - Children & Families							
2.1	Closed G Tolley		M Bracey			Project under OTP completed and programme moved to Business As Usual.	
Strand 3 - Health & Wellbeing							
3.1	Closed L Bull		L Scott / M Hancock			Projects under OTP completed and programme moved to Business As Usual.	
Strand 4 - Improvement & Service Development Board							
4.1	Highways Contracting	G Tolley	J Pryor	Amber/ Green	Amber/ Green	Highways Contracting – 4 Tenders received from bidders on 10.9.13. Evaluation process is under way.	
4.2	Review of Community Transport Services (including the remaining elements of the Fleet Service & MOT workshop)	G Tolley	J Pryor	Amber/ Red	Amber/ Green	First draft of report received by Strand Board 10.9.13. Recommendations are due to be considered in October.	
4.3	Future Open Spaces/Land Assets	L Bull/ T Hannam	A Hudson	Amber/ Green	Amber/ Red	Invitation to Tender issued 27.8.13 for the external procurement of Landscape Maintenance and Associated Services. Discussions progressing re future relationship with Milton Keynes Parks Trust.	
Strand 5 - People, Processes & Performance							
5.1	Workforce Analysis; Right People Right Place	D Hill	C Weir	Amber/ Green	Amber/ Green	Employee & Manager Self Service embedding well. Benefits Review planned for October. Talent Management proposals under consideration by CLT.	
5.2	Build a Culture of High Performance	D Hill	G Snelson / S Gonsalves	Amber/ Green	Amber/ Green	Corporate Plan refresh under way. New KPIs being developed. Performance Management Toolkit being developed.	
5.3	Corporate Accommodation Programme	D Hill	P Mellor	Amber/ Green	Amber/ Red	Phase 2 Corporate Accommodation project re-scoped and workshop held. Strand Board to approve START document in October. Flexible Workplace Policy approved.	
5.4	Management of Property & Facilities	D Hill	K Monkton	Amber/ Green	Amber/ Green	Restructuring of Facilities Management in progress to provide one integrated unit.	
Strand 6 - New & Alternative Sources of Funds							
6.1	Community Infrastructure Levy, Management of Tariff, Local Investment Plan	T Hannam	J Entwistle	Amber/ Green	Amber/ Red	DCLG has not yet confirmed the outcome of consultation on a 12 month delay to when S106 is scaled back (including limits on pooling funds) and when the Community Infrastructure Levy comes in. The new date would be April 2015 but if there is no change there is not much time to introduce a CIL by April 2014. Mitigation measures have been identified to treat this risk.	
6.2	MK Service Partnership Business Review	T Hannam	M Hodgson	Amber/ Green	Amber/ Green	Review report drafted and approved by MKSP Board in September. Cabinet to consider at October meeting.	
6.3	Waste Infrastructure Projects	T Hannam	A Hudson	Amber/ Green	Amber/ Green	Residual Waste Treatment Facility - AmmeyCespa's sub contractors have agreed to commence detailed design early. This may bring the completion forward 1-3 months. New Depot - Construction work is progressing and remains on target programme. Anaerobic Digester - All outstanding planning conditions relating to piling methods are now discharged. The contractor has now finalised arrangements with all the subcontractors and their funding partner has agreed all the technical solutions. Fleet Modification for Biomethane. - A change in grant profile was sought and agreed with the DCLG (Funding Authority) to release the whole of the funding this year(2013/14). This will enable the whole fleet of vehicles to be ordered at once.	

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6.4	Community Asset Transfer	T Hannam	P Sanders	Amber/ Green	Amber/ Green	Further 2 assets have transferred. 44 in progress of assessment and transfer.	
6.5	Country Parks	T Hannam	P Sanders	Amber/ Green	Amber/ Red	Stanton Low - Minerals Application on nearby site due to be considered in October, which will, if approved, improve financial viability. Negotiations with MKPT continuing. Options report being prepared for Cabinet.	
6.6	Bereavement Services	T Hannam	P Sanders	Amber/ Green	Amber/ Red	Emberton Park - negotiations with MKPT continue. Options report being developed.	
Strand 7 - Housing							
7.1	Regeneration (Physical)	L Bull	J Reed	Amber/ Green	Amber/ Green	- First Cabinet Advisory Group meeting held 7th August - Second Procurement Operations Board meeting held on 19th August	
7.2	Rent Policy	L Bull	A Hodson-Curran	Amber/ Red	Amber/ Green	Shared benefits from whole house improvements agreed for rents and amended utility charging for tenant service charges	
7.3	Lakes Estate Phase 2	L Bull	A Hodson-Curran	Green	Green	Work to the Invitation to Tender (ITT) has been completed and the Tender documents have been issued to the six highest scoring submissions for each of the four lots. The tender return date is the 2 October.	
7.4	Asset Management	L Bull	A Hodson-Curran	Amber/ Red	Amber/ Red	Resource agreed by Building Services Operational Management Group. Surveyor, Analyst and Data Entry staff recruited by MKSP BS. REEMA Block Survey completed ahead of schedule West Bletchley "sense check" of Gleeds traditional construction properties completed on site Mechanical and Engineering / Fire Safety surveys of sheltered and larger flat blocks commissioned.	
7.5	Building Council Houses (Wider Programme)	L Bull	A Hodson-Curran	Amber/ Green	Amber/ Green	Finance: alignment of Right To Buy receipts and other financing agreed as realistic for second phase.	
7.6	Willen Traveller's Site	L Bull	A Hodson-Curran	Green	Amber/ Red	As part of the grant funding conditions, the project has to be completed by 31 March 2015, at which point the programme closes. Delays by external agencies may impact on the Councils ability to deliver this scheme within the allocated timescale.	
7.7	Briar Hill/Snowberry Close Bungalows	L Bull	A Hodson-Curran	Green	Green	Completion of the outline design has taken place with the formal Planning Application submitted on 5 Aug. Planning Decision is expected imminently.	